



FIRM'S PROFILE

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ABOUT US

C & D ATTORNEYS (hereinafter “the firm”) is corporate law firm Registered in 2017 with Business Registration number 424827 licensed to practice law in the United Republic of Tanzania, offering a wide range of legal services.

The Firm provides services on specific needs of clients and work dedicated to provide the best legal solutions

C & D ATTORNEYS offers a great deal of expertise in major fields of law and business which includes but not limited to leases, Association Agreements, debts recovery Services, Commercial practices and Consultancy, commercial Agreements, partnerships, sale of goods, share holders/sale of shares, merger and acquisitions, general legal Consultancy and any legal requirements of clients in Intellectual property and Internet-related business matters.



TEAM MEMBERS

MS. VICTORIA REVOCATI (SENIOR PARTNER)

Miss Victoria Revocati holds a Bachelor of Laws LLB (Hons) degree from Mzumbe University, Tanzania she has also pursued a Post Graduate Diploma in legal Practice at Law School of Tanzania. She is an Advocate of the High court and courts subordinate thereto, a notary public and commissioner for oaths in Tanzania.

She is also an active member of the Tanganyika Law Society, the bar association of Tanzania mainland. She has also attended several courses on legal matters within Tanzania and worked as an Associate in various reputable Law Firms. She is now a renowned Litigating Attorney on different matters including Company Law, mining Law, Law of contract, Land law, conveyancing, commercial Law, mortgages and debenture.

MR. DAVID RWECHUNGURA (MANAGING PARTNER)

Mr. Rwechungura holds a Bachelor of law LL.B from Mzumbe University Tanzania, he has also pursued a Post Graduate Diploma in legal Practice at Law School of Tanzania.

After being an advocate, He has worked as a legal Officer at Shanta Mining Company Limited for a number of years. Before joining the firm Mr. Rwechungura worked with other reputable law firms where he boasts of a vast experience in practice and application various branches of the law, including but not limited to corporate investment Law, Tax Law, Criminal law, law of evidence, Law of contract, conveyance, Banking, Insurance Law, securities merger and , Labor Law.

Mr Rwechungura is an Advocate of the High court of Tanzania and subordinate courts thereto, a notary public and commissioner for oaths in Tanzania also an active member of Tanganyika Law Society(TLS) also a member of East Africa Law Society(EALS)

MS STELLA SANGAWE(PARTNER)

Miss Sangawe has a Bachelor of Law L.L.B from Tumaini University Makumira(TUMA) She is a member of Tanganyika Law Society and an advocate of High Court of Tanzania and courts subordinates thereto. Her major areas are Land matters Commercial and Probate matters

MS.CLEMENTINA MUGOMBA(PARTNER)

Holds L.L.B from Tumaini University Makumira at Arusha .She is also an active member of Tanganyika Law Society(TLS)in Tanzania mainland also a member of East Africa Law Society(EALS)moreover a member of Tanzania Women Lawyers Association.

Miss Clementina is an Advocate of the High Court of Tanzania and courts subordinates thereto.Holding Her Post Graduate Diploma in legal practice(PGDLP) from Law school of Tanzania

Her major areas of practice are Commercial and Consumer Transactions Laws and land law

SUPPORTING STAFF

C & D ATTORNEYS has a legal officers who assist Counsels in all aspects of legal work, these include doing preliminary research on legal Issues referred to the firm, preparing briefs for counsels, drafting legal opinions, keeping track of court diaries and cause lists, updating the collection of legal literature in the firm's library, just to mention a few.

The firm also has secretary namely **Salma Kidile who has Diploma in Law from IJA** The Secretary among others, handles communication with diverse clientele from within and outside the chambers, she organizes and maintains an efficient filling and retrieval system of matters dealt with in the chambers, the clerk does all the clerical works Including coordinating and managing the chamber's court diaries and registry follow ups to ensure timely delivery of services to the clients.



Our Mission

Provide outstanding legal services that deliver the best possible client outcomes.



Our Vision

To be a reliable, efficient, and effective legal services provider in modern times.

CORE VALUES

- Integrity
- Client oriented
- Professionalism
- Quality service
- Timely delivery

CLIENTS OF C & D ATTORNEYS.

The firm admits two types of clients.

(a) **Ad-hoc clients.**

These are clients who have court cases or seek legal consultancy from the firm on a case to case basis.

(b) **Clients on a retainer basis.**

These are clients who wish to have permanent contract with **C & D ATTORNEYS** in so doing conclude Retainer Agreements for a period not exceeding twelve (12) calendar months with an option of renewal for an agreed period.



OUR SERVICES

C & D ATTORNEYS provides wide range of services in corporate law, litigation and dispute resolution, labour (employment) law, conveyance (real estate), banking, Tax Law, infrastructure projects, intellectual property, compliance and advisory services, competition law and contracts, immigration law, debt collection, succession (inheritance) law, criminal law, insurance and mining.

CORPORATE LAW AND CONTRACTS

C & D ATTORNEYS offers a range of best corporate services including but not limited to:

- Company formation
 - Incorporation
 - Permits
 - Licensing
 - Authorization
 - Agency
 - Franchising

- Company Restructuring
 - Winding Up
 - Insolvency Proceedings
 - Mergers and Acquisitions
 - Shareholders Buy-Outs
 - Succession planning
- Contract
 - We advise and draft commercial, general and construction contracts.
 - We assist in dispute resolutions related to contracts by way of mediation and arbitration.
- Syndicated Lending
- Trade Finance
- Asset Finance
- Asset and Share Purchase Agreements
- Due Diligences
- Joint Ventures
- Company Secretarial services
- General Commercial Law



LITIGATION AND DISPUTE RESOLUTION PRACTICE

The primary goal of C & D ATTORNEYS is to assist clients in avoiding litigation whenever possible. We advise clients on the best way to handle disputes without involving them in unnecessary time consuming and costly litigations. We emphasize on the use of alternative dispute resolutions (ADR) including amicable negotiations, mediation and arbitration especially where commercial relationship is involved. In the event of unavoidable circumstances, we counsel Clients on the best way of litigation and the fore seen risk which may be encountered.



LABOUR (EMPLOYMENT) LAW

Employment, labour and benefit issues are complex and challenging for every business, as human resource is a company's primary resource which needs to be handled adequately and professionally.

Our Lawyers are committed to providing clients with advice that is constructive, practical and timely. We have advised companies on a range of contentious and non-contentious matters relating to their employees, in the following areas:

- Recruitment and termination procedures for both local and expatriates
- Retrenchment and employment restructuring.

- Review and development of Human Resource policies
- Labour Law compliance checks
- Conflict resolution
- Representations at Commission for Mediation and Arbitration (CMA), High Court Labour Division, or Court of Appeal hearings
- Drafting or reviewing of existing employment contracts
- Developing or reviewing job descriptions for all employees
- Training Human Resource personnel in implementing compliance policies

CONVEYANCE (REAL ESTATE)

We assist in drawing conveyance instruments (sale agreements, transfer deed etc.), provide advice in relation to sale or lease of property and generally attend to all requisite registration formalities on behalf of the client.

Real estate investment buying and selling is increasingly becoming challenging and complex. Deal in real estate and conveyance requires engagement of legal professionals with vast experience on the field. C & D ATTORNEYS possess lawyers with vast experience in this area. We have thus served clients in the following areas:

- Conducting due diligence, search and drafting of land transfer agreements/deeds/instruments and documentation
- Representing clients in land transfer processes and formalities
- Drafting and vetting of short, medium, and long-term leases.
- Processed individual titles for various clients under the Unit Titles Act.
- Advised on land laws and Tanzania Investment Act applicability to land ownership and related matters.



BANKING

C & D ATTORNEYS offers advice on all areas of financing including but not limited to:

- Reviewing of Draft Loan Agreements for issued by Banks to our clients
- Advising Clients on mechanisms of project financing,
- Advising clients on asset financing,
- Advise and attend the negotiation in syndicated lending,
- Assets release financing and documentation

TAX LAW

We advise clients on all aspects of tax law including corporate taxation, import duties, VAT, stamp duty and employment taxes.

- We assist clients in filing tax returns to Tanzania Revenue Authority
- We represent clients before the Tanzania Revenue Authority (TRA) in objection proceedings and negotiations where necessary,
- We represent and prefer Tax Appeals on behalf of clients at the Tax Revenue Appeals Board (TRAB) at Tax Revenue Appeals Tribunal (TRAT) and at Court of Appeal

INFRASTRUCTURE PROJECTS

We provide consultancy in contracts related to the development and financing of power, gas and mining projects. We advise on securing of required licenses and permits and process the same when requested by the Clients.



INTELLECTUAL PROPERTY

Intellectual Property, though not tangible is a high valuable asset. C & D ATTORNEYS provides legal advice for protection of Intellectual Property against the risks of unfair competition, infringement, counterfeiting and loss of value. In that regard, we facilitate on the following areas:

- Registration formalities of Trademarks, Service marks and intellectual property rights
- Handling litigation relating to infringement of trademarks, service marks, copyrights and other registrable intellectual property rights.
- Drafting and review of copyright transfer agreements.

COMPLIANCE AND ADVISORY SERVICES

Tanzania's regulatory environment is fast changing and for companies to keep up and adhere to these requirements, a thorough understanding of compliance is crucial in addition to a well thought out compliance implementation plan. Lack of compliance with regulation can expose an entity/ person to significant risk and liabilities.

Due to the increase in demand for compliance and advisory services, **C & D ATTORNEYS** we provide strategic advice on regulatory compliance to our corporate clients on the legal issues that most regularly affect their businesses including risk mitigation.

We maintain close contacts with regulators and hence understand government, business and policy environments in which the decisions affecting our clients are made

DEBT COLLECTIONS

Our firm demands and follows up payment of debts from defaulting clients. We usually issue demand letters and physical follow-ups where necessary.

SUCCESSION (INHERITANCE) LAW

We advise and assist clients in matters related to succession and survivors' rights.

CRIMINAL LAW

C & D ATTORNEYS, is able to advise the clients on how best to be compliance with the statutes, relevant regulatory frameworks and how best to mitigate risk in case of any oversights.

- Clients call upon us when they face issues with the police, anti-corruption bureau and other bodies that deal with criminal prosecution.
- We represent foreign companies at the in courts for offences related to immigration and labour permit matters.
- Defend clients charged with criminal offences in Resident Magistrate Court, High Court and the Court of Appeal.



INSURANCE

The breadth of our clientele base includes major insurance and reinsurance companies, local and brokers, accountants, insurance agents, captives, financial and investment service providers, state insurance regulators, trade associations, insolvency practitioners, debtors and creditors of insolvent insurers.

We advise on insurance and reinsurance matters including capital and balance sheet management, start-ups, corporate acquisitions and disposals, corporate re-organisation, and regulatory compliance. Based on your requirements and our commercial understanding, the firm's insurance team will provide the highest level of commitment and quality advice.

OUR EXPERIENCE IN INSURANCE

- Regularly advised companies on employment, contract, and insurance issues.
- Reviewed insurance agreements for foreign Company involved in Power Construction Contract.

What we do:

- Risk Assessment
- Advise on Compliance on each activity the client proposes to undertake
- Prepare Legal update for new development in various areas of law
- We represent our client before regulatory authorities
- Assist clients to file their returns/reports as required by the Law
- We do company information /entity updates filing to relevant authorities like BRELA and TRA

OUR INVOLVEMENT IN COMPLIANCE AND ADVISORY

- Assist companies to incorporate a subsidiary in Tanzania.
- Register branch of foreign incorporated company in Tanzania.
- Assist client to increase the share capital and advised on the shareholder rights including redenomination of share capital, class rights, conversion rights, redemption and transfer of shares or other securities and financial assistance issues.
- Advise client for directors' indemnification and directors' and officers' liability.
- Assist client in processing Business visas, short/long term work and residence permits, entry clearances and entry visas.
- Assist in document procurement, including acquisition, translation, legalization and attestation.
- Guide and assist in acquisition of work and residence permit for Class A investors and employees (Class B/C).
- Assist in filing for a certificate of incentives, process for the derivative rights to access to land for investment purpose for foreign companies, assisting to obtain TIC work and residence permits.
- Currently assisting the companies in regularizing the company records and filings under the new BRELA ORS filing systems.

IMMIGRATION LAW

Services offered include work and residence permit (for non-citizens) applications for Class A, for investors and self-employed, Class B for prescribed professional employees, Class C for other professions and Class D for those employed in charitable or religious activities i.e., missionaries and volunteers and Class E, issues to refugees. We also assist in visa applications.

MINING

We give consultancy services in mining acquisitions, structuring and negotiating of joint ventures, and arrangements for goodwill.

OUR TASKS IN MINING

- Advising mining company on VAT issues related to importation of services under reverse charge mechanism.
- Advising mining company having Mining Development Agreements (MDAs) with the Government of Tanzania on issues related to specific relief as provided under the VAT Act.
- Advising mining company in issues related to its rights to retain a licence over a mining block
- Advising mining companies to ensure compliance of special mining licences, mining licences, prospecting licences under the Mining Act and its regulations.
- Advising companies dealing with oil and gas on tax compliance.
- Advising and processing conversion of primary mining licenses to mining licences.

FEE STRUCTURE

All assignments are billed in accordance with the remuneration rates stipulated under the advocates remuneration rules.

We are full service law firm committed to providing our clients with high –quality legal